



CARES Act / HEERF Emergency Financial Aid Grants

In response to the unprecedented crisis caused by the coronavirus pandemic, the U.S. Congress passed the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”), which established and funded the Higher Education Emergency Relief Fund (“HEERF”) to provide relief funding to institutions of higher education. HEERF funds are allocated to the institution with the requirement that at least 50% of the HEERF funds must be used to provide Emergency Financial Aid Grants to students to help with expenses related to the disruption of campus operations due to the coronavirus. Institutions may use up to 50% of the HEERF funds for institutional costs associated with significant changes to the delivery of instruction due to the coronavirus.

As [directed by the U.S. Department of Education](#) (“ED”), institutions receiving HEERF funds must publicly report the following information 30 days after receipt of funds and every 45 days thereafter:

- 1. An acknowledgement that the institution signed and returned the certification and agreement form and that the institution has used, or intends to use the funds to provide the mandated amount of at least 50% of the emergency financial aid grants to students.**

Mayfield College acknowledges signing and returning its “Certification and Agreement” forms for student grants and institutional funding to the U.S. Department of Education. Mayfield received its allocation of the HEERF funds for student grants on June 10, 2020, and the allocation of HEERF funds for the institutional portion on June 15, 2020.

- 2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students.**

Mayfield College has received its full HEERF allocation in the amount of \$564,629.

- 3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).**

Mayfield College has distributed \$58,200 directly to students as of June 3, 2020. (This section will be updated, as required.)

- 4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

Mayfield College estimates 291 students were eligible to receive Emergency Financial Aid Grants.



5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

Mayfield College has distributed an Emergency Financial Aid Grant to 291 students as of June 3, 2020. (This section will be updated, as required.)

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

In accordance with the CARES Act and [guidance provided from ED](#), Mayfield College distributed Emergency Financial Aid Grants to as many eligible students as possible, while making available additional funds to students with more significant needs. Eligible students were offered an Emergency Financial Aid Grant in the amount of \$200. Mayfield College determined the amount of this baseline Grant by evaluating costs likely incurred by any student impacted by the disruption of campus operations due to coronavirus, and in conjunction with the estimated number of eligible students. The amount of the baseline Grant also ensured that additional funds would be available for impacted eligible students with more significant needs caused by the disruption of campus operations.

To receive a baseline Grant of \$200, the Mayfield College student must meet the eligibility criteria as [detailed by ED](#) (including, but not limited to, being enrolled as of March 13, 2020 in a program that was not exclusively an online program). Mayfield College also requires the student to submit a Request Form attesting that the student incurred expenses related to the disruption of campus operations due to the coronavirus. Students were also given an additional opportunity to attest to having more significant needs caused by the disruption of campus operations. These students will be evaluated for additional Emergency Financial Aid Grants based on funds availability.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Mayfield College notified eligible students about the availability of Emergency Financial Aid Grants via telephone calls during our daily outreach.

Eligible students submitted a Request Form to Mayfield in which the student attested to having incurred expenses related to the disruption of campus operations due to the coronavirus. Students with more significant needs were able to self-identify. The Request Form is available below.



**U.S. Department of Education
Student CARES Act Confirmation Form**

These funds are provided from the Coronavirus Aid, Relief, and Economic Security (CARES) Act, to be awarded as Higher Education Emergency Relief Fund (HEERF) grants for students who were adversely affected by the pandemic.

Only students who are or could be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 as amended (HEA) may receive these emergency financial aid grants.

Student Recipients selected for this grant must complete and provide the following information before receiving your disbursement:

_____	_____	
Yes	No	
		I have incurred direct and/or indirect expenses in my Program as a result of the Coronavirus and COVID-19. If you checked "Yes" please continue. You are eligible.

(Your Comments – Optional)

Student Name	Student Signature
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Mayfield College Program of Study	Start Date
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\$ HEERF Grant Award	Date
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